EXHIBIT RESPONSE FORM

2013 EERI Annual Meeting Display

Grand Hyatt Seattle
721 Pine Street
Seattle, WA 98101

Tuesday, February 12 through Friday, February 15, 2013

_____ Yes, I will exhibit – complimentary

My first choice is exhibit space # _____ 2nd # _____ 3rd # _________

Company Name: ________________________________

Contact Person: ________________________________

Display Attendant: ______________________________

Phone Number: _________________________________

Fax Number: ________________________________

ey-mail address: ________________________________

Setup is on Tuesday, February 12, 2013 from noon-9:00 pm. Take down any time.

If you need any electrical or audio visual equipment, you must make your own
arrangements with the hotel with the attached order form. Please do not send it in until
you have a confirmed booth number.

See separate attachment for shipping information.

Please email this form to sonya@eeri.org or fax it back to the EERI office to
(510) 451-5411.
First Floor Foyer with First Floor Rooms
GRAND HYATT SEATTLE
Exhibitor Hotel Data Sheet

*MUST BE COMPLETED BY THE CONTRACTED EXHIBITOR ONLY *

GROUP: EERI ANNUAL MEETING DATES: 2/11/13 – 2/16/13

Grand Hyatt Seattle
Hotel Contact: Jillian Nakai
721 Pine St., Seattle, Washington 98101
Tel: (206) 774-6231 Fax: (206) 774-6146

PLEASE PRINT AND COMPLETE ALL INFORMATION BELOW

<table>
<thead>
<tr>
<th>Company Name:</th>
<th>Main Contact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone Number:</td>
<td>Email:</td>
</tr>
<tr>
<td>Booth #</td>
<td></td>
</tr>
</tbody>
</table>

### POWER REQUIREMENTS (prices include 23% service charge and 9.5% sales tax)

<table>
<thead>
<tr>
<th>Type of Service / Equipment</th>
<th>Price Per Day</th>
<th>Quantity</th>
<th># of Days</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Power (Extension Cord &amp; Power Strip)</td>
<td>$40.41</td>
<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

### TELEPHONE EQUIPMENT & COST (prices include 9.5% sales tax)

<table>
<thead>
<tr>
<th>Type of Service / Equipment</th>
<th>Price Per Day</th>
<th>Quantity</th>
<th># of Days</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Phone Line (Internal &amp; External Access)**</td>
<td>$136.87</td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Direct inward Dialing Line (D.I.D. Phone line)**</td>
<td>$164.25</td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>High Speed Internet Access (1 Connection)***</td>
<td>$130</td>
<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

**Phone lines do not include local & long distance calls
***Price includes a one-time setup fee of $100; Connections are charged daily at $30 per day

### Shipping Charges (Exhibitor is responsible for hotel handling charge)

A handling charge of five dollars ($5.00) / box and or two hundred dollars ($200.00) / pallet will be applicable for all boxes delivered to the Hotel and shipped from the Hotel.

<table>
<thead>
<tr>
<th>Type of Service / Equipment</th>
<th>Price per Box</th>
<th>Quantity</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual Cardboard Boxes</td>
<td>$10.00*</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Pallet (Boxes arrive to hotel on Pallet)</td>
<td>$200.00</td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

*The first (2) boxes are complimentary; additional boxes are $10.00 each.

### PAYMENT METHOD:

- Company Check
- Visa
- MasterCard
- American Express
- Diners Club

Credit Card No: ____________  Exp. Date: ____________

Print Name As Shown On Card: ________________________________

Signature As Shown On Card: ________________________________

Contact: Jillian Nakai – Convention Services Manager @ (206) 774-6231 or Fax @ (206) 774-6146
## Exhibitor Order Form

### Video Equipment

<table>
<thead>
<tr>
<th>Video Equipment</th>
<th>qty</th>
<th>Daily Rate</th>
<th>Days</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>DVD Player</td>
<td></td>
<td>$70.00</td>
<td>$85.00</td>
<td></td>
</tr>
<tr>
<td>32&quot; Video/Data Monitor</td>
<td></td>
<td>$250.00</td>
<td>$275.00</td>
<td></td>
</tr>
<tr>
<td>32&quot; Video Data Monitor w/ DVD Player on 54&quot; cart</td>
<td></td>
<td>$325.00</td>
<td>$360.00</td>
<td></td>
</tr>
<tr>
<td>42&quot; Plasma Monitor on Floor Stand **</td>
<td></td>
<td>$400.00</td>
<td>$425.00</td>
<td></td>
</tr>
<tr>
<td>50&quot; Plasma Monitor on Floor stand**</td>
<td></td>
<td>$500.00</td>
<td>$550.00</td>
<td></td>
</tr>
</tbody>
</table>

** We do not supply labor for mounting monitors to your hard sets.

### Computer Equipment

<table>
<thead>
<tr>
<th>Computer Equipment</th>
<th>qty</th>
<th>Daily Rate</th>
<th>Days</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laptop Computer, 2.2GHz, 2GB RAM, 50GB HD, DVD-RW, Windows XP Pro, Office 07</td>
<td></td>
<td>$250.00</td>
<td>$300.00</td>
<td></td>
</tr>
<tr>
<td>B&amp;W Laser Printer</td>
<td></td>
<td>$150.00</td>
<td>$175.00</td>
<td></td>
</tr>
<tr>
<td>17&quot; Flatscreen Monitor</td>
<td></td>
<td>$125.00</td>
<td>$150.00</td>
<td></td>
</tr>
<tr>
<td>20&quot; Flatscreen Monitor</td>
<td></td>
<td>$150.00</td>
<td>$175.00</td>
<td></td>
</tr>
</tbody>
</table>

Call with specific Hardware/Software needs.

### Electrical Services

<table>
<thead>
<tr>
<th>Electrical Services</th>
<th>qty</th>
<th>Daily Rate</th>
<th>Days</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Powerstrip with 25&quot; Extension Cord</td>
<td></td>
<td>$30.00</td>
<td>$35.00</td>
<td></td>
</tr>
</tbody>
</table>

Call for additional power needs

Neither the Grand Hyatt Seattle or PSAV are responsible for voltage fluctuations or power failure due to temporary conditions or loose connections. For your protection, install a surge protector/undervoltage protector on your computer(s) and/or other equipment as you deem necessary. Neither the Grand Hyatt Seattle nor PSAV will be responsible for any damage of loss of equipment, component, hardware or software and/or injury to any person caused by the installation, connection to or plugging into any electrical outlet by personnel other than Grand Hyatt Seattle, PSAV or Authorized Agents.

### Ordering Instructions

Total charge is determined by multiplying the quantity by the daily rate by the number of days to be used.

Please include applicable sales tax on equipment and services. Tax Exempt Status - If you are exempt from payment of sales tax, we require you to supply an exemption certificate for the state of Washington.

To guarantee equipment availability and advance rate, this order should reach us 7 days prior to delivery. Operator labor, if requested, is subject to prevailing hourly rates with a 5 hour minimum.

Cancellations:

Cancellations of equipment ordered must be received 48 hours prior to delivery date to avoid a minimum one day charge.

### Rental Totals

** PAYMENT IS DUE WHEN ORDER IS PLACED **

<table>
<thead>
<tr>
<th>Rental Totals</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment/Services Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service Charge (23% of Equipment total)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subtotal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sales Tax (9.5% of Subtotal)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Due</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Delivery Information

On-Site Contact:

Booth #: Room:

Delivery Date: Time:

Show Start Date: Time:

Pickup Date: Time:

### Return For Processing

PSAV Presentation Services
at the Grand Hyatt Seattle
721 Pine Street
Seattle, WA 98101
206.442.9600(phone), 206.442.9655(fax)
Credit Card Consent / Security Deposit Form

PSAV LOCATION NUMBER: 1473  Property Name: Grand Hyatt Seattle

Credit Card Type: American Express  Discover  MasterCard  Visa

Credit Card Number: ________________________________

Exp Date: ________________________________

Customer PO: ________________________________

Cardholder’s Name: ________________________________
(As it appears on credit card)

Cardholder Billing Address: ________________________________ Zip Code (REQUIRED): __________________
City: ________________________________ State: __________________

Cardholder email address: ________________________________

Customer Name: ________________________________
(Name as it should appear on the invoice)

Invoice/Order Number(s): ________________________________

I, ________________________________, certify the above information to be true and correct to the best of my knowledge. As the cardholder, I am authorizing the above credit card account to be charged for the attached order and any additional amounts incurred as a result of all show site changes ordered by my representatives and/or place my card on file for Security Deposit purposes in the event of payment default, cancellation fees or damages/losses owed per PSAV Terms and Conditions – See Terms and Conditions.

Signature ________________________________ Date ________________________________

© 2009 PSAV Presentation Services All Rights Reserved.
Shipping and Receiving:

The Grand Hyatt Seattle will accept only prepaid packages. Any packages coming in C.O.D. will be refused by the hotel and no notification will be made to the hotel to the shipper. At the Grand Hyatt Seattle we ask that you follow these simple guidelines for shipping and receiving materials. All materials, literature, products, etc. that are shipped to the hotel must be labeled with the following information:

1) Return Address
2) Name of Group Affiliation - EERI Annual Meeting
3) Person Looking for Package and Date of Arrival
4) Group contact (Sales/Catering or Convention Services manager) - Lindsay Waldrop
5) Meeting Room Name and Date Needed - Leonessa Foyer, Booth #1, Feb 12-15, 2013

All materials, literature, products, etc. that are shipped to hotel should be sent to the following address:

Grand Hyatt Seattle
721 Pine Street
Seattle, WA 98101

PACKAGE RECEIVING:
A handling charge of five dollars ($5.00) per box and two hundred dollars ($200.00) per pallet will be applicable for all boxes delivered to the hotel. The hotel accepts no responsibility for lost, stolen or damaged goods.

The hotel has limited capability for receiving, handling and storage of any convention materials. It is the responsibility of the meeting planner to notify hotel in advance of estimated volume of materials to be shipped to the hotel. Deliveries will not be accepted more than five (5) days prior to event date.

PACKAGE SHIPPING:
A handling charge of five dollar ($5.00) per box will be applicable for all outgoing shipments. Any box that is not pre-packaged will be boxed by the hotel for an additional charge, which will depend on the amount of materials used.

All boxes for shipment must be accompanied with a shipping request form. This form must be filled out completely and signed by sender. In addition, each box must be clearly labeled with a shipping label to include the destination address, as well as the return address of the person shipping the box (not the hotel address.) If any box or envelope designated to be shipped does not have a label the hotel will affix a shipping label to the box at $2.00 per box.